


Enrollment No						
Course Name	WordPress					
Trainee Name						
Trainer Name						
Module Name	Days	Topic	Sub-Topics	Trainee Sign	Trainer Sign	Date
WordPress	Day-1	Wordpress Basics	Intro to Wordpress: What is Wordpress CMS and Why use it?			
	Day-2		Wordpress.com vs Wordpress.org			
	Day-3		A Quick Tour of the Wordpress.com Dashboard			
	Day-4		Installation of Wordpress.org			
	Day-5	Wordpress Settings	WordPress - General Setting			
	Day-6		WordPress - Writing Setting			
	Day-7		WordPress - Reading Setting			
	Day-8		WordPress - Discussion Setting			
	Day-9		WordPress - Media Setting			
	Day-10		WordPress - Permalink Setting			
	Day-11		WordPress - Plugin Setting			
	Day-12	Wordpress Category	Wordpress - Add, Delete, Edit and Arrange Category			
	Day-13	Wordpress Post	Wordpress - Add, Delete, Edit, Preview and Publish Posts			
	Day-14	Wordpress Media	Wordpress - Media Library, Add, Edit, Delete Media			
	Day-15	Wordpress Pages	Wordpress - Add, Delete, Edit, Publish Pages			
	Day-16	Wordpress Tags	Wordpress - Add, Delete, Edit, Tags			
	Day-17	Wordpress Links	Wordpress - Add, Delete, Edit, Links			
	Day-18	Wordpress Comments	Wordpress - Add, Edit, Moderate Comments			
	Day-19	Wordpress Plugins	Wordpress - View Plugin, Add Plugin, Search Plugins, Configuration of Plugins			
	Day-20		Softskill			
	Day-21	Wordpress Users	Wordpress - User Role			
	Day-22		Wordpress - Add, Edit, Delete			
	Day-23		Wordpress - Personal Profile			
	Day-24	Wordpress Appearance	Wordpress - Theme Management			
	Day-25		Wordpress - Plugin Management			
	Day-26		Basic Knowledge of wordpress coding structure			
	Day-27		Wordpress Backup & Restore			
	Day-28		Wordpress - Reset Password			
	Day-29		Softskill			
	Day-30		Exam			